Canvass Pilot - Process Map

Appendix 1

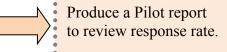
STAGE 1

Create a separate register to undertake the canvass pilot. Precanvass pilot will begin with the HNL mail out to all residents. The form will include instructions to return the form with Changes and No Changes. Commence 1st July 2016 dispatch of data to printer for producing HNL.



STAGE 2

Merge responded properties to the Annual Canvass register. Send HEFs to the remaining non responding properties. Mail out in beginning of August 2016. Continue to receive HNLs through the post and update as





STAGE 3

Data matching exercise on the VOIDS and SPDs (End of August 2016)



DATA MINING

Monitoring patterns and comparisons



STAGE 4

HEF reminders and ITR forms. Canvassers door-knocking using mobile tablet devices from mid September until mid November 2016.



STAGE 5

Data matching exercise on the **VOIDS** and **SPDs** (End of September 2016)



DATA MINING

Monitoring patterns and comparisons